

**Iowa Department of Inspections and Appeals  
Health Facilities Division  
Adult Services Civil Penalty Citation**

<b>Date:</b> June 10, 2024
<b>Program Name:</b> Friendly Horizons LLC
<b>Address:</b> 645 1 <sup>st</sup> Ave SW Sioux Center, Iowa 51250
<b>Type of Action:</b> Recertification
<b>Date(s) of Action:</b> 5/16/24, 5/20/24
<b>Citation #:</b> 10407

State Rule #	State Rule	Amount of Civil Penalty
67.19(3)	<p><b><u>67.19(3) Requirements for employer prior to employing an individual. Prior to employment of a person in a program, the program shall request that the department of public safety perform a criminal history check and the department of human services perform child and dependent adult abuse record checks of the person in this state.</u></b></p> <p>Based on interview and record review the Program failed to perform criminal history and background checks prior to employment. This pertained to 2 of 2 staff reviewed (Staff A and B). Finding follows:</p> <p>Record review on 5/2024 revealed the following:</p> <p>Staff A was hired on 11/27/23. The Single Contact License and Background (SING) check was not completed until 12/4/23.</p> <p>Staff B was hired on 10/27/23. The SING check was not completed for Staff B until 10/30/23.</p> <p>When interviewed on 5/20/24 at 5:00 p.m. the Executive Director confirmed the Program failed to complete required record checks prior to hire for Staff A and B.</p>	\$500.00

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69.26(3)		
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