

**Iowa Department of Inspections and Appeals
Health Facilities Division
Adult Services Civil Penalty Citation**

Date: March 9, 2017
Program Name: Bickford Cottage Iowa City
Address: 3500 Lower West Branch Road Iowa City, IA 52245
Type of Action: Recertification Visit
Date(s) of Action: February 20, 2017 – February 23, 2017

State Rule #	State Rule	Amount of Civil Penalty
67.19(3)	<p>481-67.19(135C,231B,231C,231D) Criminal, dependent adult abuse, and child abuse record checks.</p> <p>67.19(3) Requirements for employer prior to employing an individual. Prior to employment of a person in a program, the program shall request that the department of public safety perform a criminal history check and the department of human services perform child and dependent adult abuse record checks of the person in this state.</p> <p>Based on record review the Program failed to complete a criminal history background check by the Department of Public Safety (DPS) and child and dependent adult abuse registries check by the Department of Human Services (DHS) prior to employment for 3 of 7 staff files (Staff A, B and D) Findings follow:</p> <ol style="list-style-type: none"> 1. Record review of Staff A's file revealed a hire date of 8-15-16. The Program completed a criminal history background check and abuse registries check on 8-25-16. Timecard records indicated Staff A received paid wages on 8-16-16. 2. Record review of Staff B's file revealed a hire date of 9-12-16. The Program completed a criminal history background check and abuse registries check on 9-20-16. Timecard records indicated Staff B received paid wages on 9-27-16; however, Staff B completed training on food safety 9-15-16. 3. Record review of Staff D's file revealed a hire date of 9-12-16. Staff D worked at another branch of the corporation (out of state) and transferred to the Program. Staff D's hire date at the previous branch was 4-1-15. Staff D had a Health Care Worker Background Check for Illinois that was provided. The Program failed to complete a criminal history background check completed by the DPS and abuse registries check completed by DHS from to employment at Bickford Cottage Iowa City. 	\$500.00