



Nov. 4, 2025

Jennifer Quigley, CEO  
New Hope Village  
1211 E 18<sup>th</sup> Street  
Carroll, IA 51401

Re: Waiver Request – New Hope Village

Dear Ms. Quigley:

I am writing in response to your waiver request received on September 24, 2025 regarding Iowa Administrative Code Chapter 64.4(9)b. This rule states:

481—64.4(135C) General requirements.

64.4(9) A properly trained person shall be charged with the responsibility of administering non-parenteral medications.

b. This person shall be a licensed nurse or physician or shall have successfully completed a department-approved medication aide course or passed a department-approved medication aide challenge examination administered by an area community college.

You have requested New Hope Village, an Intermediate Care Facilities for Individuals with Intellectual Disabilities (ICF/IID), be granted waiver from training requirements for Certified Medication Aides (CMAs). New Hope Village requests staff who have completed an approved medication management course through the Iowa Association of Community Providers (IACP) be allowed to substitute the CMA requirement. The facility has experienced a significant amount of staff turnover and ongoing challenges in recruiting CMAs. The facility plans to provide training for all current staff to become CMAs.

After careful review of this waiver request, it has been concluded that:

- Application of the rule would pose an undue hardship on the facility.
- Waiver from this rule does not prejudice the substantial legal rights of any person.
- The rule is not specifically mandated by statute.
- Waiver from this rule does not affect public health, safety and welfare.

This waiver request is GRANTED until May 1, 2026, to allow the facility to train the current staff as CMAs. Please submit a monthly report to the department outlining the number of staff members who have completed CMA training, as well as those who are currently in the process of obtaining it. Please keep in

mind that waivers to administrative rules may be rescinded at any time should the rights, health, safety,



KIM REYNOLDS, GOVERNOR  
CHRIS COURNOYER, LT. GOVERNOR

AARON BAACK, INTERIM DIRECTOR

or welfare of residents be compromised.

If you have any questions regarding these issues, please contact Catie Campbell at (515) 281-3759 or by e-mail at [catie.campbell@dia.iowa.gov](mailto:catie.campbell@dia.iowa.gov).

Sincerely,

Aaron Baack, Interim Director